

Kyoto Arts and Culture Foundation
Subsidies for Coping with both Infection Prevention & Cultural Arts Activities
Application Guidelines

To successful applicants

The subsidy amount is to be confirmed after your activity based on your activity report. Please go through the followings for your activity and the submission of your activity report.

Details

- 1) Please submit your activity report within 30 days after the subsidy target activity (or after receiving the Successful Subsidy Application Notice if your activity is already completed) or 10th April of the next year, whichever comes first.
- 2) Please submit to the following the “Application for Changes” for big changes of the subsidy target activity content or for over 30% reduction of the target expenses; and submit the “Application for Cancellation” for activity cancellation. Kindly be reminded that facility cancellation fee is not included as our subsidy target. (*) No increase could be made on the target expenses.
- 3) We reserve the rights to cancel the subsidy or alter the amount for any of the followings.
 - (1) When applicant attempts to attain or attained the subsidy by fraudulent means.
 - (2) When applicant uses the subsidy against the subsidy objective.
 - (3) When applicant violates any of the subsidy conditions.
 - (4) When applicant violates rules and regulations of the subsidy.

End of notice

[Activity Report]

(*) Similar to the submission of your application, please submit your activity report using the specific format on the website of the Infection Prevention & Cultural Arts Activities Balancing Subsidy. Alternatively, please send your activity report and other supporting documents to the following by post for difficulties using the online form. Please specify on the envelope your “Application ID” and “Activity Report” stated on the successful application notice.

[Contact for post application]

Subsidies for IP & CAA Team, West Japan Sales Department

KNT Business Create CO., LTD

6/F, Taiyo Nissan Shinmachi Building 1-16-1 Shinmachi,

Nishi-ku, Osaka-shi, Osaka (550-0013)

(* Please include the followings as attachment.

Please submit your attachments by uploading to the upload system link in our auto-reply email.

■ Copies of the following payment proofs

(1) Receipt, etc. (2) Specification, report, or invoices with the payment breakdown

(* With clear statement of the facility usage dates and the name of the applicant.

(* Please mark a "Document ID" on the right of all the attached references* (receipt) and arrange them in the order stated on your activity report.

*Reference (receipt) refers to the proofs ((1) & (2)) of the payment transaction.

■ Documents reporting about the activity (flyer, direct mail, pamphlet, activity photo, etc.)